

# **BAY OF PLENTY MATHEMATICAL ASSOCIATION**

## **COMMITTEE MEETING**

**4:42 p.m. Thursday 7 March 2019 at Te Puke High School**

### **PRESENT**

Jason Ellwood (President)(Otumoetai College), Shelley-Anne Kim (Bethlehem College), Lewis Hockings (Tauranga Girls' College), Dave Cleland (Mt Maunganui College), Sonia Deering (Te Puke High School), John Schwartzfeger (John Paul College), Aimee Perry (Western Heights High School), Stacey Andrews, Allister Campbell and Joseph Kumil (Edgecumbe College), and Craig McFarlane (Secretary).

President Jason welcomed everybody to the meeting.

### **APOLOGIES**

were received from Jim Hogan, Declan Manning, Helen Baldwin, and Tracey Webster.

***"THAT THE APOLOGIES BE RECEIVED."***

***ELLWOOD/MCFARLANE***

***CARRIED***

### **MINUTES**

***"THAT THE MINUTES OF THE COMMITTEE MEETING OF THURSDAY 6<sup>th</sup> SEPTEMBER ARE A TRUE AND CORRECT RECORD."***

***ELLWOOD/HOCKINGS***

***CARRIED***

### **MATTERS ARISING FROM THE MINUTES**

nil

### **CORRESPONDENCE**

#### **INWARD**

Numerous emails regarding the position of Kaiarihi for the Network of Expertise for the Waikato & Bay of Plenty.

Notice of the annual NAMT writers' camp in January 2019.

Annual invoice from Domains4Less for our domain name 'bopma.org.nz'

Several emails regarding the timing of the PPTA's PUM which was looking likely to clash with our 2018 Mini Conference (the matter was resolved amicably)

Nomination of Jason Ellwood for the position of President of BOPMA Received 6<sup>th</sup> September 2018. (There were no other nominations.)

Email from Jason outlining his thoughts about the BOPMA committee meeting format.

***"THAT THE INWARD CORRESPONDENCE BE RECEIVED"***

***MCFARLANE/PERRY***

***CARRIED***

## **FINANCE**

Treasurer Dave informed the meeting he had been given the boxes of financial records only a few days previously and had not had the time to go through it all. The balances for the cheque and savings accounts were therefore unavailable at the moment.

Craig to check that the BOPMA website is showing the correct year on the invoice templates for schools.

***“THAT THE FINANCIAL REPORT BE RECEIVED”***

***CLELAND/ELLWOOD***

***CARRIED***

## **GENERAL BUSINESS**

**Committee meetings:** President Jason noted that these meetings are attended by very few people, that the BOPMA committee meeting is the first thing to fall off the ‘to do’ list for busy teachers. He recommended it was time to reshape BOPMA and make it more relevant, e.g., we need to focus more on professional development. Those present at this meeting were in full agreement. Jason floated the concept of having an afternoon PLD at a school or suitable venue, maybe one per term and that one or more teachers from all member schools be able to attend. It may take time to find the best way of increasing PLD, e.g., should we tack it on to these committee meetings? Should they be stand-alone events? During teaching time or after students have been dismissed or on a Saturday morning. Also, should BOPMA limit numbers per school, e.g., no more than three per school?

A one-hour presentation could be made up of a number of presenters, each of whom has a five minute slot.

It was suggested we trial PLD before the June committee meeting starts.

**Mini Conference 2018 report:** Lewis said the Toi Ohomai venue was once again an excellent venue. There had been no negative feedback, we were not billed for the use of the rooms, the displays were very good and most of the attendees seemed to enjoy themselves.

Lewis was thanked for the role he had as the project manager.

***“THAT A LETTER OF THANKS BE SENT TO THE CEO OF TOI OHOMAI”***

***HOCKINGS/ELLWOOD***

***CARRIED***

**Mini Conference 2019** This year’s Mini Conference is scheduled to be held in Rotorua. The secretary to contact Lara Cordonni regarding the position of project manager.

**MathsMind 2019:** The secretary to contact Tracey Webster (Trident) and Declan Manning (Whakatane High) regarding the venue for this year’s MathsMind. Tracey and Declan to be asked to find sponsors for this year’s event.

The secretary pointed out a general reluctance to help out with writing questions for MathsMind. Craig to write the Year 9 questions but there is urgency to have a volunteer for the Year 10 questions.

The trophies for the 2018 MathsMind have not been returned as requested. Craig to send out an email requesting the trophies be returned to him as soon as possible.

The matter of tie-breaker questions was discussed. It was agreed to have a tie-breaker for both divisions just in case it is difficult to decide on the winner.

Prizes in the past have been calculators but almost all students have their own calculator. Last year Baby G-Shock watches were presented. Medals always seem to be popular.

**Regional Kaiarahi:** there had been two applicants but neither had been appointed. The position remains vacant.

**Teaching & Learning Guides:** Ingrid Risma, Chairperson for Waikato Mathematical Association, has offered to hold a PLD meeting about the new teaching and learning guides during Term 1. Jason to follow this up. The problem with a Saturday is having to provide a meal for attendees.

**BOPMA Website:** The plan to have the website upgraded over the summer break failed to eventuate due to technical difficulties. Craig is planning to get the job done during 2019. In the meantime the information on the current website is up to date.

**Stipends:** The secretary's stipend was discussed in the context of the hours required to get the job done during each year.

***"THAT THE SECRETARY'S STIPEND BE SET AT \$300, AND ANY ARREARS BE RESOLVED."***

***ELLWOOD/HOCKINGS***

***CARRIED***

2018 MCAT: Members thought it was an improvement on the previous two years. The timing was not favourable but it was not possible to have it during the externals in November since three external papers was the maximum per curriculum area. Bethlehem College will continue to not offer it.

#### **NEXT MEETING**

The next committee meeting, whatever form it takes, is scheduled for Thursday 13 June 2019. The June meeting is traditionally held at Rotorua Lakes High School.

#### **CLOSURE**

President Jason thanked everybody for their attendance and closed the meeting at 5:59 p.m.